

Appeal

Haiti

Assistance to Flood Victims in Gonaives – LAHT43

Appeal Target: US\$ 1,004,946

Balance Requested from ACT Alliance: US\$ 781,946

Geneva, 5 October 2004

Dear Colleagues,

On 18 September 2004, Hurricane Jeanne lashed northern parts of Haiti with heavy rains causing extensive damage and flooding in urban and rural areas, particularly in the north-west in the Artibonite Provinces. Gonaives, the fourth main city in Haiti, was severely affected by flooding and mudslides which destroyed large areas of the city and its surrounding communities.

The latest official reports from the Directorate of Civil Protection (DCP) in Haiti indicate that almost 300,000 persons were affected, 4,471 houses were destroyed, 1,330 people lost their lives, 2,601 were injured and 1,056 are still missing. In rural areas, particularly Artibonite North and South the floods destroyed most of the food crops and livestock.

ACT members in Haiti, **the Lutheran World Federation (LWF)** and **Diakonie Emergency Aid (DEA)** are proposing to respond in the area of Gonaives and the north and west of the Artibonite where ACT Haiti is present through LWF partners Federation Protestant d’Haiti and Service Chretien d’Haiti. DEA is present through its partner World Neighbours. The proposed assistance comprises:

- Food assistance
- Non food assistance (medicines, kitchen utensils)
- Water and sanitation
- Clearing of debris
- Recovery of schools
- Agriculture and livestock recovery
- Income generating activities

ACT members in Haiti are working on a more developed proposal, but this appeal is being issued immediately due to the urgency of the situation and needs in the affected areas.

ACT is a global alliance of churches and related agencies working to save lives and support communities in emergencies worldwide.

The ACT Coordinating Office is based with the World Council of Churches (WCC) and The Lutheran World Federation (LWF) in Switzerland.

Project Completion Date:

31 May 2005

Summary of Appeal Targets, Pledges/Contributions Received and Balance Requested

	DEA	LWF	ACT Co-ord	US\$
Appeal Targets	215,946	786,000	3,000	1,004,946
Less: Pledges/Contr Recd	61,000	162,000	0	223,000
Balance Requested from ACT Alliance	154,946	624,000	3,000	781,946

Jenny Borden

Interim Director, ACT Co-ordinating Office

Full details of programmes and budgets are on following pages.

I. REQUESTING ACT MEMBERS

Lutheran World Federation/Department for World Service (LWF/DWS) activities in Haiti started in 1983 as a support to political refugees in the Caribbean as well as in the USA. The program has 25 staff (8 working in program related activities). Areas of intervention include poverty alleviation through institutional strengthening, community development, networking and advocacy. The areas of intervention include provinces of the South East, West, Grand Anse, and Artibonite.

Previous emergency interventions include relief and rehabilitation assistance to Hurricane George victims (1998), assistance of victims of human rights violations (RRF 2004) and relief for victims of Civil unrest (LAHT41), floods in south-east border with the Dominican Republic (LAHT 42).

Diakonie Emergency Aid (DEA)

Diakonie is the largest Emergency Aid agency of the Evangelical Churches in Germany. In June 2004 Diakonie opened an office in Gonaives to implement an emergency assistance program financed bilaterally for the rural population in four regions. As the office was destroyed during the flooding in September, they currently operate from Port-au-Prince. Diakonie has seven staff working in Haiti.

II. IMPLEMENTING ACT MEMBER & PARTNER INFORMATION

LWF implementing partners

The League of Evangelical Churches ALEG (Artibonite District) founded in 1986 to help assist Protestant churches undertake common activities in Human Rights defence, legal assistance, education and biblical doctrine. ALEG has 25 staff and works in the city of Gonaives. ALEG is member of the **Federation of Protestant Churches in Haiti (FPH)**

Baptist Convention of Haiti - A convention of Baptist Churches located in Cap Haitien (northern district). The convention runs several health facilities, educational institutions and agricultural programs. For the purpose of the present appeal they will concentrate their response in the north district where out of the 80 church members 20 are active. The Baptist Convention of Haiti is member of the **Service Chretien d'Haiti (SCH)**.

DEA's implementing partners

World Neighbours (WN)

World Neighbours is a non governmental organisation working in Haiti since 1995. WN mainly works in community and reproductive health as well as micro-credit and strengthening of community organisations. WN is working in the Central Plateau and the Artibonite.

III. DESCRIPTION of the EMERGENCY SITUATION

On 18 September 2004, hurricane Jeanne lashed northern areas of Haiti with exceptionally heavy rain resulting in extensive damage and flooding in urban and rural areas, particularly in the north-west - in the Artibonite Provinces. Gonaives, the fourth main city in Haiti, was severely hit by flooding and mudslides during the night of 18 – 19 September.

In Gonaives itself, there was extensive flooding and damage to large parts of the city and its surrounding communities. 4,287 houses were completely destroyed and many more damaged. The disaster affected more than 236,426 persons representing over 81 % of the local population. OCHA has reported 1,252 dead, 1,005 missing, and 2,600 injured.

In rural areas, particularly Artibonite North and South the floods destroyed most of the food crops and livestock.

This appeal concerns the area of Gonaives and the north and west of the Artibonite where ACT Haiti is present through LWF's partner Federation Protestant d'Haiti and Service Chretien d'Haiti as well as DEA's partner World Neighbours.

The details of the latest damage assessment as of 25 September are as follows:

Department	Dead	Missing	Injured	Affected	Sheltered	Houses destroyed	Houses damaged
Artibonite	1,251	1,005	2,600	236,426	9,500	4,287	Under assessment
Centre	N/A	N/A	N/A	N/A	N/A	N/A	26
Nord	16	1	N/A	9,500	500	60	51
Nord-Ouest	62	50	1	53,000	48	124	94
Sud	1	N/A	N/A	N/A	N/A	N/A	N/A
Total	1,330	1,056	2,601	298,926	10,048	4,471	171

Sources: DCP/OCHA

Description of the situation in the area of proposed response

Based on the assessments made by the Haitian Civil Defence, the Red Cross and ACT's own evaluation, the ACT Haiti Committee decided to provide assistance to the following areas:

- in Gonaives where the FPH and SCH have members.
- in affected rural areas in the north and west of Artibonite, where Diakonie's local partner is active.

Security situation in the area of proposed response

City of Gonaives: As the major roads to the areas of intervention have been damaged, Gonaives is isolated from the rest of the region and access and security are major concerns. Roads are opening to Gonaives, but there are security issues for the transportation of food or non-food aid, as well as security problems for warehousing of relief items. Communication is limited to radio or cell phone. Insecurity is aggravated by the lack of food items and the slow response to the crisis a few trucks carrying relief items have been attacked. In response the MINUSTAH is providing security to specific convoys twice daily and CARE has offered its warehouse facilities to other international agencies.

Rural Areas: No major security problems are recorded in the affected rural areas.

Criteria for selection of the location of the response

Three basic criteria will be followed in selecting the areas of response:

- The most affected and poorest areas;
- The areas where official aid is not sufficient and indiscriminate;
- Areas where the ACT implementing partners have presence and institutional capacity.

IV. TARGETED BENEFICIARIES

Emergency Relief

Implementing partner	Place of Intervention	Beneficiaries	Type of population	Activities
FPH/ALEG	Gonaives	5.200 families	Urban	<ul style="list-style-type: none"> ▪ Food supply ▪ Potable water ▪ Medicines
SCH/Convention Baptiste	Gonaives	150 families	Urban	<ul style="list-style-type: none"> ▪ Non food items ▪ Medicines
Diakonie/World Neighbours	Petite Riviere des Bayonnais, Moulins, Bas de Saut, Bois de Lance.	5'000 people	Mixed groups of flood victims.	<ul style="list-style-type: none"> ▪ Medicines, ▪ Classroom supplies, ▪ Irrigation water; ▪ Road repair.

Rehabilitation

Implementing partner	Place of Intervention	Beneficiaries	Type of population	Activities
1.School cleaning & rehabilitation./ALEG	Gonaives	4'000 pupils; 700 orphans; 400 laborers; 20 volunteers; 20 schools	<ul style="list-style-type: none"> ▪ Pupils, ▪ Urban poor. 	<ul style="list-style-type: none"> ▪ Cleaning schools & immediate surroundings (cash for work), ▪ schools fees for orphans, ▪ Canteens, ▪ School kits, ▪ School furniture & Educational Materials
2. Agricultural rehabilitation. Diakonie/World Neighbours	Petite Riviere des Bayonnais, Moulins, Bas de Saut, Bois de Lance.	5'000 victims.	Mixed groups flood victims.	<ul style="list-style-type: none"> ▪ Soil conservation, ▪ Nurseries, ▪ Seed & tools bank, ▪ Micro-credit.

V. PROPOSED EMERGENCY ASSISTANCE & IMPLEMENTATION

Goal

To respond to the most immediate needs of the affected population and to allow a smooth transition from emergency to rehabilitation.

Objectives

- To provide selected support to the population affected by the flood, with an emphasis on children's needs;
- To re-launch the organisational dynamics through the local churches

Activities

Crisis phase

FOOD DISTRIBUTION & MEDICAL SUPPLIES

The affected population are from both urban and rural areas. 80 percent of the population is affected and facing possible starvation. In addition, people are vulnerable to many contagious diseases and in urgent need of emergency medical care.

Under current conditions the most urgently needed items are food and potable water. After having analysed the situation together with the grass-root organisations, ACT Haiti recommends providing food buckets and water to 2,600 families for two weeks in Gonaives through church organisations. ACT will also distribute medical supplies in Gonaives and the previously mentioned rural areas in north/west Artibonite through the local healthcare providers network.

ACT Haiti will conduct these activities through LWF-Haiti working in close collaboration with the previously mentioned implementing partners.

WATER & SANITATION

Two water purification systems will be provided by NCA and installed in two rural communities. A water and sanitation engineer will provide training on the use of the equipment and its maintenance.

Post- crisis phase

The definition of the areas of response and activities in the post crisis phase has been decided taking into account the response from other humanitarian agencies in order to fulfil the most urgent needs. Therefore, the proposal will be focus on:

SANITATION & REHABILITATION OF SCHOOLS & ROADS, IRRIGATION SYSTEMS & AGRICULTURAL PRODUCTION

- In Gonaives, the floods have damaged the educational infrastructure and prevented the reopening of the schools. To provide some normalcy, routine, and structure to the children in Gonaives, ACT will provide means for cleaning the schools (and their immediate surroundings) within the targeted areas and return them to working conditions.
- As all the school furniture and equipment was destroyed by the floods, it is planned to provided all these materials in order that the children can restart their schooling immediately. School kits for children will also be provided
- In the rural areas, floods have damaged roads and irrigation systems, destroyed food crops and livestock. ACT will provide the means for repairing roads and rehabilitating irrigation systems through labour intensive work. This program being very labour intensive will also function as a cash for work program so infusing much needed cash into the communities.

SEEDS & TOOLS PROVISION

- In the rural areas, farmers have been severely hit by the catastrophe and in order to assure the 2005 harvest, ACT will provide the farmers with necessary agricultural inputs such as seeds and tools. Goats and pigs will also be provided to the farmers in order to reconstitute their livestock.
- A scheme of rotating credit for small economic initiatives will be set up.

Input for project implementation

Implementation is taking place through ACT Haiti members (LWF and DEA) and their respective partners: FPH & SCH for the LWF and World Neighbours for DEA. Therefore the following input is required to support the implementers:

Human resources:

LWF & Partners

- 1 Project Officer
- 1 Logistician
- 1 WATSAN (provided by the NCA).
- 1 Driver

DEA & Partner

- 1 Co-ordinator
- 2 Technicians- agriculture
- 1 Accountant
- 1 Driver
- 1 Guard
- 1 Consultant for assessment

Equipment

In view of poor communication facilities, an autonomous and reliable communication system is indispensable. Portable radios and sat-phones are required accordingly.

LWF & Partners

- 2 VHF Radios
- 2 Iridium Sat phones
- 2 Computers

DEA & Partner

- 2 cellular phones
- megaphones

Transport

- Maintenance, fuel and oil
- 2 motorcycles
- Truck rental
- Car rental 4x4

Planning assumptions, constraints and prioritisation

The emergency phase of this appeal will end two weeks after the first activities have started.

However, the appeal will still support canteens within the schools for 3 months. The main focus will be the rehabilitation and support of the schools which will allow the children, their families and the communities a return to normal life.

ACT foresees continuation through WFP, UNICEF and others specialised agencies.

VI. IMPLEMENTATION TIMETABLE

Eighth months from October 2004.

	1	2	3	4	5	6	7	8
Emergency response	x							
Rehabilitation of schools		x	x	x	x	x	x	x
Schools Canteens			x	x	x			
Orphans support			x					
Agricultural activities		x	x	x	x	x	x	x

Monitoring	x	x	x	x	x	x	x	x
Evaluation								x

Transition/exit strategies

Assumptions & risks

- political instability and insecurity does not hamper emergency operations;
- further disaster/floods occur;
- all activities of the present appeal will receive adequate funding.

Response strategy

- implement activities through local partners well represented in the working areas;
- allow a smooth transition from emergency to rehabilitation particularly for pupils;
- recover agricultural production in order to avoid starvation;
- assure continuation after the ACT intervention.

VII. ADMINISTRATION & FINANCE

ACT Haiti Committee through the LWF/DWS Office in Port au Prince will be responsible for the administration of the LWF activities. DEA will be responsible for activities implemented by World Neighbours. Based on DEA's report a consolidated report will be provided by LWF.

The same applies for finances. Standardised contracts between the LWF and the implementing partners will assure transparency and clarity. Money transfers to partners in Haiti will be made in form of checks. Flow of information is granted through the management structure that foresees the Project Director as the focal point for information sharing.

The Project director under the supervision of the LWF Finance manager will be responsible for the financial reporting.

The LWF Haiti Representative representing ACT Haiti will sign the funding agreements. A separate account for the ACT appeal funds will be established upon receipt of funding.

VIII. MONITORING, REPORTING & EVALUATIONS

LWF/DWS Haiti and DEA have comprehensive experience in planning, implementing and monitoring developments projects. Consequently, have a well-established internal administration, personnel, financial and material management structure as well as reporting systems.

Each ACT member (in this case LWF and DEA) will monitor its respective relief program. The LWF office will send both financial and narrative reports to Geneva as requested in the ACT guidelines.

Monitoring Schedule

- First interim narrative / financial reports to be received by ACT CO by 31 December 2004.
- Second interim narrative / financial reports to be received by ACT CO by 31 March 2005.
- Final narrative / financial reports to be received within three months of closing date of 31 May 2005.

The project has two mechanisms for evaluation:

- Evaluation during the implementation period of the project (at the end of each month), involving the active participation of the communities.

- Final evaluation will be carried out at the end of the project. Here again, active participation of the communities/beneficiaries will be promoted.

An external evaluation from the ACT CO will be carried out during the implementation period.

IX. CO-ORDINATION

The ACT committee will co-ordinate with the local authorities including the Civil Protection Department, Health, Education and Agriculture Departments.

Co-ordination with other organisations in Haiti

In addition, the ACT Haiti committee will co-ordinate activities with UNDP/OCHA, WFP, CARE, UNICEF, the German Embassy and the UN Stabilisation Mission (MINUSTAH)

X. BUDGET

DIAKONIE EMERGENCY AID

INCOME

DEA, (50,000 euro)	<u>61,000</u>
TOTAL INCOME	61,000

ESTIMATED EXPENDITURE

<u>Description</u>	<u>Type of Unit</u>	<u>No of Units</u>	<u>Unit Cost US\$</u>	<u>Budget US\$</u>
CRISIS PHASE				
Road/ Irrigation system repair				
Tools: Shovel, pickaxe, , crowbar etc.	part	200	10	2,000
Transport materials	trip	5	100	500
Labour cost- Repair road	man/day	6,600	3	19,800
Labour cost- Repair irrigation system	man/day	3,300	3	<u>9,900</u>
Sub total				32,200
Health				
Medicine	family	1,000	3	3,000
Children nutrition	child	1,000	3	3,000
Water purification tablets	L/S			<u>500</u>
Sub total				6,500
School supplies				
Class room supplies	child	1,000	15	<u>15,000</u>
Sub total				15,000
TOTAL CRISIS PHASE				<u>53,700</u>
POST CRISIS PHASE				
Health				
Water treatment filters	filter	50	90	4,500
Repair of water supply system	units	2	2,500	<u>5,000</u>
Sub total				9,500
Agriculture Support				
Soil conservation- labour	man/ day	16,000	3	48,000
Nurseries	seedlings	10,000	0	4,000

<u>Description</u>	<u>Type of Unit</u>	<u>No of Units</u>	<u>Unit Cost US\$</u>	<u>Budget US\$</u>
Seeds	lbs	6,000	2	12,000
Tools	part	1,000	10	10,000
Livestock- goats/ pigs	animal	150	30	<u>4,500</u>
Sub total				78,500
Support to Micro Enterprises				
Credit	family	400	100	<u>40,000</u>
TOTAL POST CRISIS PHASE				<u>128,000</u>
PERSONNEL, TRANSPORT & OFFICE OPERATION				
Communication				
Telephone	unit	2	300	600
Megaphone	unit	3	100	<u>300</u>
Sub total				900
Personnel				
Coordinator	month	6	420	2,520
2 Technicians- agriculture	month	6	600	3,600
Accountant	month	6	240	1,440
Driver	month	6	140	840
Guard	month	6	40	240
Consultant for assessment	L/S			<u>,000</u>
Sub total				10,640
Travel expenses	month	6	300	1,800
Office operations				
Office rent	month	6	100	600
Office supplies	month	6	150	<u>900</u>
Sub total				1,500
Transport				
Vehicle rent	day	30	120	3,600
Fuel & lubricants	L/S			2,000
Motorcycle	Nos	1	5,500	<u>5,500</u>
Sub total				11,100
TOTAL PERSONNEL, TRANSP & OPERATIONS				<u>25,940</u>
TOTAL EXPENDITURE				207,640
Plus Administrative overheads 4%				<u>8,306</u>
TOTAL ESTIMATED EXPENDITURE				215,946
Less Income				<u>61,000</u>
BALANCE REQUESTED FROM ACT ALLIANCE				154,946

LUTHERAN WORLD FEDERATION, DEPARTMENT OF WORLD SERVICE, HAITI**INCOME****Local**

German Embassy	<u>72,000</u>
Sub total	72,000

In Kind Donations

Church World Service	40,000
NCA	<u>50,000</u>
Sub total	90,000

TOTAL INCOME **162,000**

ESTIMATED EXPENDITURE

<u>Description</u>	<u>Type of Unit</u>	<u>No of Units</u>	<u>Unit Cost US\$</u>	<u>Budget US\$</u>
DIRECT ASSISTANCE				
CRISIS PHASE				
Food Relief Assistance				
Food buckets (rice, beans, etc.) & drinking water (15days *USD35.10*2.600- 2 times)	family	5,200	35	<u>182,520</u>
Sub total				182,520
Non Food Relief Assistance				
Medicine	L/S			40,000
Kitchen tools & other non food items		150	70	10,500
Psycho/ social support	L/S			2,000
Water & Sanitation	L/S			<u>50,000</u>
Sub total				102,500
Direct Programme Related Costs				
Project officer (salary/ DSA)	month	2	1,500	3,000
Logistician-1	month	2	600	1,200
Driver- 1	month	2	350	700
Communication	month	2	150	300
Transport- fuel 8 gal./day * 150 days	gal.	1,200	2	2,400
Transport- vehicle repair	L/S			2,000
Logistics & security (through churches)	churches	15	150	<u>2,250</u>
Sub total				11,850
TOTAL CRISIS PHASE				<u>296,870</u>
POST CRISIS PHASE				
Education				
School canteens- Nutrition (4,000 pupils for 60 working days)	pupil/day	240,000	1	240,000
canteen equipment (oven, gas, tools...)	schools	20	1,000	20,000
canteen personnel (3 pers per school- 3 mth)	month	3	3,000	9,000
Orphan pupils support	orphan	700	70	<u>49,000</u>
Sub total				318,000

<u>Description</u>	<u>Type of Unit</u>	<u>No of Units</u>	<u>Unit Cost US\$</u>	<u>Budget US\$</u>
School cleaning & rehabilitation				
shovel	Nos.	150	9	1,350
pickaxe	Nos.	50	9	450
wheelbarrow	Nos.	50	75	3,750
crowbar	Nos.	50	6	300
mallet	Nos.	20	15	300
buckets	Nos.	100	10	1,000
machetes	Nos.	50	5	250
Labour	man/day	400	3	1,080
School equip (blackboards, tables, chairs etc)	school	20	1,500	30,000
Stationery for pupils (School kits)	pupil	4,000	7	28,000
Sub total				66,480
Direct Programme Related Costs				
Salaries & benefits for staff				
Project officer (salary/ DSA)	month	6	1,500	9,000
Logistician-1	month	6	600	3,600
Driver- 1	month	6	350	2,100
Communication	month	6	200	1,200
sub total				15,900
TOTAL POST CRISIS PHASE				<u>400,380</u>
TRANSPORT, WAREHOUSING & HANDLING				
Transport				
Hire/ rental of trucks	day	40	100	4,000
Vehicle rental 4 WD	day	150	100	15,000
Motorcycle	Nos	1	3,000	3,000
Warehousing				
Logistics and security (through churches)	churches	5	150	750
Handling				
Volunteers stipends (20 volunteers 120 days)	man/day	2,400	2	4,800
TOTAL TRANSPORT, WAREHOUSING & HANDLING				<u>27,550</u>
PERSONNEL, ADMINISTRATION, OPERATIONS & SUPPORT				
Staff salaries				
Salaries- par time Representative	month	8	700	5,600
Salaries- par time Finance manager	month	8	500	4,000
Salaries- part time Program coordinator	month	8	300	2,400
Salaries- part time Chief accountant	month	8	200	1,600
Salaries- full time Accountant	month	8	800	6,400
Salaries- part time Administrative staff	month	8	200	1,600
Salaries- part time Driver	month	8	100	800
Staff benefits				
Housing allowance/ costs	month	8	800	6,400
Other benefits	L/S			2,820
Staff Travel				
Travel cost- international	times	1	1,800	1,800
Travel cost- internal	month	8	200	1,600

<u>Description</u>	<u>Type of Unit</u>	<u>No of Units</u>	<u>Unit Cost US\$</u>	<u>Budget US\$</u>
Office Operations				
Office rent- partly	month	8	160	1,280
Office utilities- partly	month	8	100	800
Office supplies and stationery	month	8	500	4,000
Office equipment - lap top	Nos.	2	1,600	3,200
Communications				
Telephone fax and email	month	8	200	1,600
Others				
Insurance- vehicles/ staff	L/S			700
TOTAL PERSONNEL, ADMIN & SUPPORT				<u>46,600</u>
CAPITAL EQUIPMENT				
Radio set	set	2	800	1,600
Satellite phone	set	2	2,000	4,000
TOTAL CAPITAL EQUIPMENT				<u>5,600</u>
AUDIT, MONITORING & VISIBILITY				
Audit of ACT Funds	L/S			3,000
Monitoring & Evaluation	L/S			3,000
Visibility (stickers/ caps/ T-Shirts)	L/S			3,000
TOTAL AUDIT, MONITORING & VISIBILITY				<u>9,000</u>
TOTAL ESTIMATED EXPENDITURE				<u>786,000</u>
Less Income				<u>162,000</u>
BALANCE REQUESTED FROM ACT ALLIANCE				<u>624,000</u>